

## **Minutes – Lynd City Council Minutes**

### **June 17, 2025**

A special meeting of the Lynd City Council was called to order by Mayor Justin Guggisberg at 5:45 p.m. The purpose of the meeting was to discuss a tax abatement request submitted by Corey Prins.

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6 P.M. Mayor Justin Guggisberg, Councilman Jerry Sodemann, Councilman David Reaves, Councilman Josh Bruley, and Councilwoman Shantel Williams were present.

Pledge of Allegiance was said.

#### **Minutes**

May 20<sup>th</sup>, 2025, Council Minutes - correction was noted in the Fire Report to change the word “gas” to “grass.” Jerry made a motion to approve the minutes with the correction. Shantel seconded the motion, and all members voted in favor. The motion carried.

#### **Approval of the Agenda:**

The agenda was reviewed, and the following changes were proposed: add “Lyon County Agreement with Assessor Services” to New Business as Item A and shift the remaining items down accordingly. Shantel made a motion to approve the agenda with the proposed changes. David seconded the motion, and all members voted in favor. The motion carried.

#### **Public Forum**

No members of the public addressed the council.

#### **Council Member Input**

**Mayor Justin Guggisberg:** Brought forward a discussion regarding the Community Center Fee Schedule. The Council discussed implementing a charge for additional cleaning required after rentals. It was agreed to charge \$30.00 per hour, with a minimum of one hour. The current rental agreement will be updated to reflect this change.

**Councilman Jerry Sodemann:** Initiated a discussion on the process of transitioning from the current Minnesota state flag to the newly adopted flag.

**Councilman David Reaves:** No items presented.

**Councilman Josh Bruley:** No items presented.

**Councilwoman Shantel Williams:** No items presented.

#### **Fire Report**

Fire Chief Dillon Schultz reported on recent incidents, including two first responder calls. All five members who began training last summer have successfully completed all three of their required tests. The annual Burger Burn is scheduled for July 28th. Chief Schultz also noted that the DNR truck has arrived, and the department has 60 days to inspect and evaluate it. David made a motion to approve the Fire Department report. Shantel seconded the motion, and all members voted in favor. The motion carried.

### **Law Enforcement Report**

The Lyon County Sheriff's Office responded to a total of 15 calls in the month of May. David made a motion to approve the Sheriff's report. Jerry seconded the motion, and all members voted in favor. The motion carried.

### **Public Works Report**

Dillon reported issues with the belly mower; Kibble Equipment inspected it and provided a \$1,500 repair estimate. It was noted that belly mowers are no longer manufactured for the city's current tractor. Summer help employee Brayden is doing well. The park shelter needs board replacements and painting—quotes will be obtained for both composite and wood options. New tires were installed on "Little Red" at Pomp's Tire. Susner Construction is scheduled to provide an estimate for the Historical Site roof, which is experiencing leaks. Jerry made a motion to accept the Public Works report. David seconded the motion, and all members voted in favor. The motion carried.

### **Accounts Payable**

Jenni presented the June 2025 Accounts Payable. Shantel made a motion to approve the bills, Jerry seconded, and all voted in favor.

### **Financial Report**

Jenni presented the financial reports for May 2025. Shantel made a motion to approve the financial report, Jerry seconded, and all voted in favor.

### **City Clerk's Report**

Jenni reported:

1. The Water Loss Ratio for May 2025 was -59%. The city billed residents for 996,853 gallons. LPRW billed the city for 627,000 gallons.
2. The Minnesota State Demographics sent out an estimate of population. As of April 1<sup>st</sup>, 2024, the population of Lynd was estimated at 433.

Shantel made a motion to approve the clerk's report, Jerry seconded, and all voted in favor.

### **Legal Issues**

The Fence Ordinance was discussed, including questions about variances, concrete post requirements, fence size, and acceptable materials. John will update the ordinance to reflect the discussed changes. Justin made a motion to approve the Fence Ordinance with the updates. Josh seconded the motion, and all members voted in favor. The motion carried.

### **Old Business**

Dillon provided an update on the Preliminary Engineering Report currently in progress with Bolten & Menk.

### **New Business**

The Lyon County Assessment Contract, which authorizes the county to conduct the city's tax assessments, is up for renewal. The contract term runs from July 1, 2025, through June 30, 2028. David made a motion to approve the Lyon County Assessment Contract. Shantel seconded the motion, and all members voted in favor. The motion carried.

The 2024 audit conducted by Oberloh & Oberloh was presented for approval. Justin made a motion to accept the 2024 audit findings. Josh seconded the motion, and all members voted in favor. The motion carried.

Resolution 2025-3, regarding the acceptance of LMC Grant Navigation Funds, was discussed. Justin made a motion to approve Resolution 2025-3. David seconded the motion, and all members voted in favor. The motion carried.

The SRDC Camden Regional Trail Shared Maintenance Agreement was discussed. Jerry made a motion to approve the agreement. Shantel seconded the motion, and all members voted in favor. The motion carried.

The Bremer CD is set to mature on June 30. Options for renewing CDs were discussed. It was agreed to renew the CD at First Independent Bank for 17 months at an interest rate of 3.83%. Justin made a motion to approve the CD renewal. David seconded the motion, and all members voted in favor. The motion carried.

The proposed 2026 budget overview for water, sewer, garbage, and utility surcharge was discussed.

**Justin made a motion to pause the meeting. David seconded the motion, and all members voted in favor.**

Justin reopened the special abatement meeting that began at 5:45 p.m. Discussion was held regarding the proposed tax abatement. Justin made a motion to approve Resolution 2025-4. Jerry seconded the motion, and all members voted in favor. The motion carried.

#### **Adjournment of Special Meeting**

Jerry made a motion to adjourn the special meeting. Shantel seconded the motion, and all members voted in favor. The motion carried.

**Justin made a motion to open the regular council meeting. Josh seconded the motion, and all members voted in favor.**

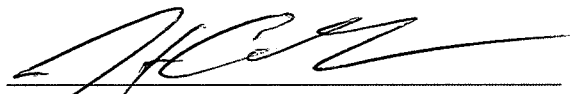
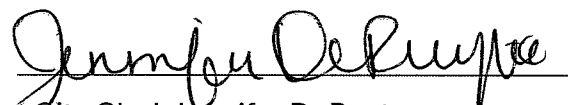
#### **Committee Reports:**

**Roads – Shantel & Josh:** Discussion was held regarding upcoming projects and pricing.

**EDA – Justin & David:** No report at this time.

#### **Adjournment**

David made a motion to adjourn the meeting, Jerry seconded, and all were in favor.

  
Mayor Justin Guggisberg  
City Clerk Jennifer DeRuyter