

Minutes – Lynd City Council Meeting September 17, 2024

Mayor Justing Guggisberg opened the public hearing on the City of Lynd zoning map at 6pm. David made a motion to close the public hearing, Jerry seconded, and all voted in favor.

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:15 P.M. Justin Guggisberg, David Reaves, Don Williams, Jerry Sodemann, Josh Bruley, present.

Pledge of Allegiance was said.

Minutes

August 20, 2024, Council Minutes – Josh made a motion to approve the minutes, Don seconded, and all voted in favor.

Approval of the Agenda

Additions to agenda – Additions. Council input: Justin Guggisberg S River and Sharratt St, Josh Bruley watch for children sign on S River St. Public Works GIS mapping. City Clerk LMC dues increase. Jerry made a motion to approve the agenda with the additions, David seconded, and all voted in favor.

Open Forum

Council Member Input

Mayor Justin Guggisberg: Discussion on trimming trees overhanging S River and Sharratt St. Hold off sending letter.

Councilman David Reaves:

Councilman Jerry Sodemann:

Councilman Don Williams:

Councilman Josh Bruley: Discussion on watch for children sign on S River St. Find out if sign is on school ground.

Fire Report

Fire Chief, Dillon Schultz – One 1st Responder call, three fire calls (one fire call was false alarm).

Planning to partake in structural burn with Marshall fire department on Oct. 5th.

Five firemen completed the first half of Blue Fire training. Fire Fighter 2 Testing will be done next week.

Pumper Truck 828 looking for mechanic to work on brakes, everyone is busy. Truck is being used; guys know to take it easy with the brakes.

Don made a motion to approve the fire report, Jerry seconded, and all voted in favor.

Law Enforcement Report

Lyon County Sheriff Sergeant Steven Louwagie– Presented August 2024 incident analysis report. Nothing too exciting.

Discussion on speed machines.

Josh made a motion to approve the sheriff's report, Don seconded, and all voted in favor.

Public Works Report

Dillon reported:

Brad Gillingham from MPCA was here to perform our inspection report. Brad talked about lateral service lines inspected at house point of sale. Discussion. Will implement an ordinance when inspections are required. David asked about the letter of warning in the report. Dillon stated its violations of exceeding permit levels. Dillon discussed with Brad.

Community Center weather siren didn't go off on first Wednesday in September. Monte looked at it. Took to Pete's in Minneota, needs maintenance possibly done this week. Pete's couldn't give a cost estimate.

4 Gas Meter shared with Russell needs repair. Dillon received quote from Utility Logic for repairs. Repair Option 1 quote is \$720 our share is \$360. Russell approved to go with Repair Option 1. Utility Logic will repair will add another 3-year warranty on meter.

City of Tyler Mosquito Sprayer. Tyler purchased a new one, wants to sell the old one for \$2700. Discussion on purchasing. Decided not to purchase.

GIS Mapping. Discussion. Put off till next month.

David made a motion to approve the Public Works Report, Jerry seconded, and all voted in favor.

Accounts Payable

Sue presented the September 2024 Accounts Payable. Jerry made a motion to approve the bills, Josh seconded, and all voted in favor.

Financial Report

Sue presented the financial reports for August 2024. David made a motion to approve the monthly financial reports, Josh seconded, and all voted in favor.

City Clerk’s Report

Sue reported:

1. Water Loss Ratio for August 2024 was 7%. City billed residents for 551,295 gallons. LPRW billed the city for 592,000 gallons.
2. Update on Banyon Utility Software. Sue received flash drive from Banyon to download software last week. Banyon is working on transferring out data from UBMax to Banyon. Sue will be trained after data transfer has been reviewed by Heidi Stensrud at Banyon. We will use UBMax for our September billing.
3. Update on new website with Municipal Impact. Municipal Impact has transferred our data from old website. Sue received training from them today. Site is now live at lynd.municipalimpact.com. All city information will be put on new website. Sue will put notice on back of September utility bills informing residents of new website.
4. LMC Dues Increase. Dues will increase by 6%. LMC is moving from a fiscal year membership to calendar year.

Jerry made a motion to approve the clerk’s report, Josh seconded, and all voted in favor.

Legal Issues

Ordinance Review – John, you need to schedule a public hearing on your updated ordinances. Justin made a motion to schedule the public hearing at 5:45 pm on Oct 15, 2024, Don seconded, and all voted in favor.

Old Business

Safe Routes to School Boost Grant – No update.

New Business

Lynd School Halloween Party – Justin made a motion to give the school \$50 for their Halloween party, Jerry seconded, and all voted in favor.

Review sewer usage rates – Discussion on changing the tiered rates for usage over 1000 gallons to one rate of \$3.25/each 1000 gallons of usage. David made a motion to change the over 1000-gallon rate to \$3.25/each 1000 gallons of usage, Justin seconded, and all voted in favor.

2025 Proposed Budget – Discussion. In General Revenue Fund the levy amount increased by \$32,500.00 from 2024, in Permanent Improvement Fund the levy amount decreased by \$16,000.00. The levy would consist of General Revenue \$188,500.00, Permanent Improvement \$20,000.00 making the total levy \$208,500.00.

Resolution 2024-3 Proposed 2025 Levy – Discussion. David made a motion to set the 2025 Proposed Levy for General Revenue Fund at \$188,500.00, for Permanent Improvement Fund at \$20,000.00 with a total levy of \$208,500.00, Josh seconded, and all voted in favor.

Justin made a motion to suspend the regular meeting and reopen the public hearing on the city zoning map, David seconded, and all voted in favor. Josh made a motion to approve the city zoning map, Don seconded, and all voted in favor.

Justin made a motion to close the public hearing and reopen the council meeting, Josh seconded, and all voted in favor

Committee Reports: Roads – Don and Josh
EDA – Justin and David
No committee reports.

Adjourn

Jerry made a motion to adjourn the meeting, Don seconded, and all voted in favor.

Mayor Justin Guggisberg

Clerk/Treasurer Sue Paradis

