

## **Minutes – Lynd City Council Meeting March 18, 2025**

Mayor Justin Guggisberg called the closed meeting to order at 5:15 pm. Justin Guggisberg, Jerry Sodemann, David Reaves, Josh Bruley, Shantel Williams present. Purpose of closed meeting is to offer the clerk/treasurer position to Jennifer DeRuyter, discuss start date, hours, pay and benefits. Discussion on pay and hours. Jennifer will start on April 8<sup>th</sup> at \$26/hour increased to \$27/hour June 1<sup>st</sup>. Hours will be 9 am to 5 pm Monday – Thursday. Justin made a motion to approve hiring Jennifer DeRuyter and to adjourn the closed meeting, Josh seconded and all voted in favor.

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6 P.M. Justin Guggisberg, Jerry Sodemann, David Reaves, Josh Bruley and Shantel Williams present.

Pledge of Allegiance was said.

### **Minutes**

February 18, 2025, Council Minutes – Josh noted correcting 5:30 pm to 5:15 pm on first line of minutes. Jerry made a motion to approve the minutes with the correction, David seconded, and all voted in favor.

### **Approval of the Agenda**

Additions/Deletions to agenda – Additions. Public forum-Tom Blomme, Councilwoman Shantel Williams-LMC Loss Control Workshop, Public Works-Jordan Albrecht Bolton & Menk and Marcus Weikert MRWA, City Clerk-zoning maps on city website, New Business-Alida Bracero building permit, quotes for streets. David made a motion to approve the agenda with the additions, Shantel seconded, and all voted in favor.

### **Open Forum**

Tom Blomme – Discussion on variance between Willow and Lynd Streets.

### **Council Member Input**

Mayor Justin Guggisberg:

Councilman Jerry Sodemann:

Councilman David Reaves:

Councilman Josh Bruley:

Councilwoman Shantel Williams: Discussion on attending LMC Loss Control Workshops.

### **Fire Report**

Fire Chief, Dillon Schultz – Two fire calls. Fire department fish fry scheduled for April 18<sup>th</sup>. Having a knots/ropes training. Shantel made a motion to approve the fire report, David seconded, and all voted in favor.

### **Law Enforcement Report**

Sheriff Eric Wallen– Presented February 2025 incident analysis report. February was uneventful. Jerry made a motion to approve the sheriff's report, Shantel seconded, and all voted in favor.

### **Public Works Report**

Dillon reported:

1. Electric Pump maintenance agreement-maintenance contract \$1,000.00 one-time fee. Justin made a motion to approve the maintenance contract, Jerry seconded, and all voted in favor.
2. Electric Pump quotes for Affinity Hills pump-repair quote is \$18,622.00, replacement quote is \$28,684.00. Justin made a motion to approve the replacement quote and pay from Permanent Improvement Fund, Jerry seconded, and all voted in favor.
3. Sending Lynd sewage to Marshall-Discussion.
4. Jordan Albrecht Bolton & Menk and Marcus Weikert MRWA-Discussion on pond project and funding.

Josh made a motion to approve the Public Works Report, Shantel seconded, and all voted in favor.

### **Accounts Payable**

Sue presented the March 2025 Accounts Payable. Jerry made a motion to approve the bills, Shantel seconded, and all voted in favor.

### **Financial Report**

Sue presented the financial reports for February 2025. David made a motion to approve the financial report, Shantel seconded, and all voted in favor.

### **City Clerk's Report**

Sue reported:

1. Water Loss Ratio for February 2025 was -7%. The city billed residents for 633,801 gallons. LPRW billed the city for 595,000 gallons.
2. Our gov domain has been approved. City website is <https://lyndcity.gov>.
3. Zoning maps done by Bolton & Menk are on the city website. Located on Government tab, Boards/Commissions, Planning & Zoning.

Jerry made a motion to approve the clerk's report, Josh seconded, and all voted in favor.

### **Legal Issues**

Attorney John Engels – no pending legal issues.

### **Old Business**

Safe Routes to School Boost Grant – Shantel met with Principal Jason Swenson at Lynd School. Jason requested 2 dates for bike rodeo, having one as backup date in case of inclement weather. Dates for bike rodeo are May 15<sup>th</sup> and 16<sup>th</sup>. Time will be 12:30 pm to 2:30 pm. Grades 2<sup>nd</sup> through 7<sup>th</sup>.

### **New Business**

Bremer certificate of deposit maturing on 3/30/2025. Sue received public funds rates from Bremer Bank, First Independent Bank and Minnwest Bank. David made a motion to renew the CD with Bremer Bank for 3 months at 4.05% interest. CD will mature on June 30, 2025.

Dillon payroll allocation ice and snow-Discussion on changing the 10% that was allocated to ice and snow to street department. Allocation for street department will change to 30%. No allocation will be taken from ice and snow.

Resolution #2025-1 Requesting conveyance of forfeited parcel #26-114001-7 to the City of Lynd. Discussion. Justin made a motion to approve the resolution, Shantel seconded, and all voted in favor. Sue will contact the Lyon County Auditor/Treasurer's Office.

Jerry Sodemann letter pertaining to his irrigation water meter-Jerry is requesting the city reimburse him for the cost of removing his irrigation water meter at \$157.62. In 2020 the city council requested Jerry remove his irrigation water meter. Now the city council recommends if residents have an irrigation system and do not want to pay for sewer usage on the irrigation water, they should have a second meter installed. Justin made a motion to reimburse Jerry \$157.62 for the cost of removing his irrigation meter in 2020, Shantel seconded, David and Josh voted in favor, Jerry abstained.

Summer help-Discussion. Send summer help job posting to Lynd School to put in school newsletter and post on city website. Sue will post on the display board at community center and in post office.

Application for water/sewer service-Sue will start using the application when new people move into the city.

Alida Bracero building permit-building permit is to install a fence at 107 St. Albans St. Justin made a motion to approve the building permit, David seconded, and all voted in favor.

Committee Reports: Roads – Josh and Shantel-Josh presented quotes for 2" mill/overlay from Duininck Inc for Lynd St of \$44,000.00 and from Bituminous Paving Inc for Lynd St, Redwood Crt and Woodview St. of \$93,155.00. Discussion. Justin made a motion to approve doing a 2" mill/overlay on Lynd St and Woodview St at approximately \$65,000.00, Shantel seconded, and all voted in favor.

EDA – Justin and David

### **Adjourn**

Jerry made a motion to adjourn the meeting, Josh seconded, and all voted in favor.

