

## **Minutes – Lynd City Council Meeting November 19, 2024**

Employee Reviews 5:30 pm.

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Justin Guggisberg, David Reaves, Don Williams, Jerry Sodemann, Josh Bruley, present.

Pledge of Allegiance was said.

### **Minutes**

October 15, 2024, Council Minutes – Jerry made a motion to approve the minutes with the correction, David seconded, and all voted in favor.

### **Approval of the Agenda**

Additions to agenda – Additions. Public Forum; Tricia Behnke, Public Works Report-N River St Bridge, City Clerk Report-Resident moving out of 4-plex end of December, Renew CD First Independent Bank, Legal Issues-Cannabis Ordinance, New Business-Lynd St and Redwood Crt. Josh made a motion to approve the agenda with the additions, Don seconded, and all voted in favor.

### **Open Forum**

Tricia Behnke – Her renter moved out of 113 ½ Savannah Heights Blvd and left an unpaid city utility bill of \$484.84. Tricia stated she will pay the unpaid balance and would like to set up a payment plan with the city. She will contact Sue to set that up.

### **Council Member Input**

Mayor Justin Guggisberg:  
Councilman David Reaves:  
Councilman Jerry Sodemann:  
Councilman Don Williams:  
Councilman Josh Bruley:

### **Fire Report**

Fire Chief, Dillon Schultz – Four 1<sup>st</sup> Responder calls, two mutual aid fire calls. Door for truck 829 has arrived will be installed next week. Truck 828 repaired, working well. Truck 830 toolbox repaired. Fire Dept doing treat bags for Lynd School Christmas program. Purchased used hose drying rack from Lake Elmo fire dept for \$1000.00, relief association paid \$500.0 toward rack. Jerry made a motion to approve the fire report, David seconded, and all voted in favor.

### **Law Enforcement Report**

Deputy Steven Louwagie – Presented October 2024 incident analysis report. Dillon stated comments in town have been positive for law enforcement. David made a motion to approve the sheriff's report, Jerry seconded, and all voted in favor.

### **Public Works Report**

Dillon reported:

1. Affinity Hills Lift Station-Electric Pump did more looking into wiring issues. Ordering a new wiring harness, rough cost \$3000 to \$4000. 3 to 4 weeks out for delivery.
2. Pete's Electric-has parts for weather siren, no price yet.
3. N River St Bridge-Ted Anderson cleaned out at cost of \$300.00.

Jerry made a motion to approve the Public Works Report, David seconded, and all voted in favor.

### **Accounts Payable**

Sue presented the November 2024 Accounts Payable. Jerry made a motion to approve the bills, Don seconded, and all voted in favor.

### **Financial Report**

Sue presented the financial reports for October 2024. Don made a motion to approve the monthly financial reports, Josh seconded, and all voted in favor.

**City Clerk's Report**

Sue reported:

1. Water Loss Ratio for October 2024 was -7%. City billed residents for 710,532 gallons. LPRW billed the city for 666,000 gallons. Sue stated city read meters on October 28<sup>th</sup> and LPRW read on October 26<sup>th</sup>.
2. Update on Banyon Utility Software. Sue started posting payments in Banyon, posting in UBMax also. Wants to run billing for November in both programs. Hamer Enterprises, credit card processor working on getting credit card payments switched to Banyon.
3. Update on new website with Municipal Impact. Sue continues to add items to website. Goal is to update pictures on website. Also, will be a link on website to make credit card payments.
4. Tenant moving out of 101B in 4-plex end of December. Sue has list of people interested.
5. Renewed CD at First Independent Bank for \$10,261.22 for 13 months at 4% interest. Interest was rolled into new CD.

Jerry made a motion to approve the clerk's report, David seconded, and all voted in favor.

**Legal Issues**

Attorney Josh Larsen - Discussion on cannabis ordinance.

**Old Business**

Safe Routes to School Boost Grant – No update.

**New Business**

Application water/sewer services - Sue presented draft copy of application. Need to make some changes to application.

Sewer Usage average rate – Discuss at December meeting.

LMC letter pertaining to Regional Safety Group cost increase - Starting January 1, 2025, cost of each meeting will increase by 5%, meeting will \$1820.00. LMCIT will continue to pay 55%, amounting to \$1001.00 per meeting. Remaining 45%, \$819.00 per meeting will be responsibility of Regional Safety Group to split among its members.


2025 Final Budget – Discussion. Required to submit our final levy on or before December 27<sup>th</sup>.

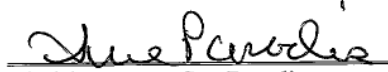
Resolution 2024-5 Authorizing Assessment of Unpaid Bills – David made a motion to approve the resolution, Jerry seconded, and all voted in favor.

Committee Reports: Roads – Don and Josh – Discussion on Lynd St and Redwood Crt  
EDA – Justin and David

**Adjourn**

David made a motion to adjourn the meeting, Josh seconded, and all voted in favor.

  
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Mayor Justin Guggisberg

  
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Clerk/Treasurer Sue Paradis