

## **Minutes – Lynd City Council Meeting July 18, 2023**

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Justin Guggisberg, Don Williams, David Reaves present. Jerry Sodemann present by teams.

Pledge of Allegiance was said.

### **Minutes**

June 20, 2023 Council Minutes – Don made a motion to approve the minutes, Josh seconded and all voted in favor.

### **Approval of the Agenda**

Additions to agenda – New Business add Bid Openings 1994 Pickup, Resolution 2023-10, City Attorney John Engels send letter to Lincoln Pipestone Rural Water requesting copy of contract. Public Works Report add Ponds seepage. David made a motion to approve the agenda with the additions, Jerry seconded and all voted in favor.

### **Open Forum**

Alexandra Henderson – City cleanup day.

### **Fire Report**

Fire Chief, Dillon Schultz – 2 First Responder calls and 1 Fire call. Received FEMA Grant in amount of \$198,571.42 as condition of grant fire dept required to contribute non-federal funds equal to or greater than 5% of the federal funds awarded or \$9,928.58. Discussion on where that money will come from. Discussion on eligible items for grant. Sue will email a copy of the grant to council members. Dillon talked about \$750.00 MN West training bill, fire dept would be reimbursed now for \$240.00, possibly reimbursed rest later. Don made a motion to approve the Fire Department report, David seconded and all voted in favor.

### **Law Enforcement Report**

Deputy Adam Connor – Provided June incident analysis report. Busier start to summer. Regarding to paging all towers in Lyon County are simultaneously paged except Cottonwood and Balaton, hope by end of fall entire county will be up and running. Josh made a motion to approve the sheriff's report, Don seconded and all voted in favor.

### **Public Works Report**

Dillon reported:

Water Leak Repairs – Found leak on Walnut St, was coming through old Frontier bore line. D&G dug in 3 different spots found water line is directly under curb on south side had to remove 3 chunks of curb. Once got down to water leak it was right at the main, was a poly pipe that was split open. Were able to turn with pliers and leak stopped. Discovered main line on Walnut St was a cast iron line put in 1961, need to change that water line in the future. Was leaking from an abandoned house on Walnut St that was demolished. Water leak should be taken care of. Discussion on putting wording in ordinance that requires owner of a demolished home to disconnect water at the main line not at the curb stop. Since leak on Walnut St has been repaired our water usage from Lincoln Pipestone compared to what resident's usage looks very good. Water flows looking good since leak repaired. Dillon talked to Mike Foley about replacing the curb that was removed and to D&G about patching the asphalt that had to be taken out. Discussion on a permit for demolition.

Team Lab – Did get sonar report of ponds. Do not have sludge sampling back. Dave from Team Lab no changes needed at this point. Reduced sludge per year. Gaining ground on ponds with the bugs.

John Deere Tractor – issues while mowing on 235<sup>th</sup> St. Kibble Equipment came out, we did get it started. Kibble took tractor in to look over hoping back on Thursday.

Mower – Couple bearings going out on mower deck. Still under warranty. Wayne's Tractor will pick up mower to look at. Pond Seepage – Ordered dye. Took sample from sink hole nobody will confirm or deny it is from the ponds. Pond levels holding consistent with what we're pumping out. One indication ponds are not leaking.

Don made a motion to approve the public works report, David seconded and all voted in favor.

### **April 2023 Accounts Payable**

Sue presented the July 2023 Accounts Payable. Sue mentioned following bills: City of Tyler \$812.50 sweeping streets, D&G \$3,511.32 water main repairs on Walnut St, pay from Utility Surcharge Fund. Justin Guggisberg \$1,420.00 Historic Site blacksmith shop repair, will be reimbursed by insurance. Line-X Sioux Falls \$854.00 bed liner for 07 Chev paid from Capital Equipment Streets. MN West College \$750 discussed in Fire Report. Jerry made a motion to approve the bills, David seconded and all voted in favor.

### **Financial Report**

Sue presented the financial reports for June 2023. David asked could 1 copy of the financial reports be printed and available for council to review. Takes a lot of paper and ink to print copies for everyone. Sue will print 1 copy of financial reports going forward. David made a motion to approve the monthly reports, Don seconded and all voted in favor.

### **City Clerk's Report**

Sue reported:

1. Water Loss Ratio for June 2023 was 73%. City billed residents for 517,141 gallons. LPRW billed city for 1,930,000 gallons.
2. Sue provided ARPA Fund balance to council. Remaining balance is \$9,786.00. Have until Dec. 31, 2024 to use the funds. Discussion on purchasing 5 new office chairs for council using ARPA funds. Justin made a motion to purchase 5 chairs using ARPA funds, Don seconded and all voted in favor.
3. Sue stated received a call from someone purchasing property on E. Railroad St to build a new home.

Discussion on trailer park resident water meter needs to be replaced. Dillon stated meter is split probably froze. Resident is required to pay for second meter since it froze, cost is \$200.00. Dillon will put notice on door water will be shut off 1 week from July 19<sup>th</sup> if cost of new meter isn't paid. Sue will mail an invoice.

Don made a motion to approve the clerk's report, Josh seconded and all voted in favor.

### **Legal Issues**

Ordinance Review-Chapter 4. Council reviewed and discussed changes in Chapter 4. John will make the changes. Josh made a motion to approve Chapter 4 with the discussed changes, Don seconded and all voted in favor.

### **Old Business**

#### **New Business**

Resolution 2023-9 Authorize Bolton & Menk for Lead Service Line Requirements – Don made a motion to approve the resolution, David seconded and all voted in favor.

Resolution 2023-10 Safe Routes to School (SRTS) Boost Grant – received a \$10,000.00 grant from MNDot to make biking to school safer. David made a motion to approve the resolution, Don seconded and all voted in favor.

Payloader Lease Agreement – Payloader lease comes up March 13, 2024. Discussion on leasing versus purchasing. David will contact Case, Josh will contact Ziegler, Justin will contact Komatsu and Dillon will contact RDO to set up time to look at payloaders.

Data Practices Policy – Sue received email from League of MN Cities we are required to update our data practices policy each year before August 1<sup>st</sup>. Sue used model policies from League to do a data practice policy. Josh made a motion to approve the Data Practice Policy, Don seconded and all voted in favor.

Bid openings for 1994 Ford pickup – received 2 bids. Jeff Brewers was high bid for \$700.00. David made a motion to accept Jeff Brewers bid for \$700.00, Jerry seconded and all voted in favor.

Discussion on City Attorney, John Engels sending letter to Lincoln Pipestone Rural Water requesting original contract between LPRW and City when water line was put in Affinity Hills. Justin has requested the contract but has had no response.

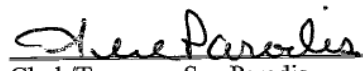
2024 Proposed Budget – Sue will increase transfers out budget line in General Revenue Fire Protection by the \$9,928.58 the fire department is required to contribute to the FEMA Grant in non-federal funds. Proposed levy needs to be to County Auditor before September 30<sup>th</sup>. Proposed levy can be set higher can always go down for final levy but not increased.

Committee Reports – No reports.

**Adjourn**

Josh made a motion to adjourn the meeting, Don seconded and all voted in favor.

  
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Mayor Justin Guggisberg

  
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Clerk/Treasurer Sue Paradis