

## **Minutes – Lynd City Council Meeting June 20, 2023**

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Justin Guggisberg, Don Williams, David Reaves present. Jerry Sodemann present by teams.

Pledge of Allegiance was said.

### **Minutes**

May 16, 2023 Council Minutes – Josh made a motion to approve the minutes with correction of paving at Rice and 3<sup>rd</sup> St is at Duinicks scheduling, Don seconded and all voted in favor.

### **Approval of the Agenda**

Additions to agenda – Open Forum add Tom Blomme. New Business add Resolution 2023-8 and Juneteenth to Personnel Policy. Public Works Report add Ponds seepage. David made a motion to approve the agenda with the additions, Don seconded and all voted in favor.

### **Open Forum**

Alexandra Henderson – City cleanup day. Alexandra was not in attendance.  
Tom Blomme – Requesting building permit to put up garage and single bedroom efficiency triplex in trailer park.  
Discussion. Justin stated to complete building permit application and council would review at future meeting.

### **Fire Report**

Fire Chief, Dillon Schultz – No call since last council meeting. Held propane drill with MN West on June 19, 2023, had a few from Russell taking part. Some vehicle issue repairs. Low on gear-ordered boots for Vonnie Johnson. No word yet on FEMA Grant to replace outdated equipment. Jerry made a motion to approve the Fire Department report, Don seconded and all voted in favor.

### **Law Enforcement Report**

Sheriff Eric Wallen – Sheriff was not in attendance.

### **Public Works Report**

Dillon reported:  
Purchased a 2007 Chev Silverado Pickup from Brothers Auto Sales in Sioux Falls, SD for \$14,189.00. Council approved at May meeting to purchase a pickup in Dawson. Dillon looked at pickup, had some issues wasn't comfortable purchasing that pickup.  
Last discharge for season is complete.  
Valve machine exercise is complete.  
Did shut offs during the night around town week of June 12<sup>th</sup> to try locating water loss. Found gate valves that need to be repaired.  
Pond seepage-golf course ponds are seeping into the course reservoir. John DeLange stated he found sink hole beside pond, could be how water is getting out. Discussion. Dillon will purchase dye that is MPCA approved to work on locating seepage. Start with ponds coordinate with John. Call MN Rural Water if have suggestions.  
Old black city pickup-sale on sealed bids. Post on board outside Community Center, website, school newsletter.  
David made a motion to approve the public works report, Don seconded and all voted in favor.

### **April 2023 Accounts Payable**

Sue presented the June 2023 Accounts Payable. Sue mentioned following bills: Babcock Construction \$900 reimbursed by insurance for spring 2022 storm damage at historic site \$1275 part of MN River Area Agency on Aging grant, Brad's Market \$395 part of MN River Area Agency on Aging grant, City of Lynd \$31.86 part of Levi Steenhoven utility deposit to pay final bill at 102 Walnut St, E.T. Heating & Cooling \$265.47 special assessment on 109 S Redwood St, Laleman Construction \$2078 reimbursed by insurance for Community Center kitchen water damage, Susan Paradis \$951.35 registration/sales tax on 2007 Chev Silverado, Levi Steenhoven \$68.14 refund remainder of utility deposit. Jerry made a motion to approve the February accounts payable, David seconded and all voted in favor.

### **Financial Report**

Sue presented the financial reports for May 2023. David made a motion to approve the monthly reports, Don seconded and all voted in favor.

### **City Clerk's Report**

Sue reported:

1. Water Loss Ratio for May 2023 was 32%. City billed residents for 644,683 gallons. LPRW billed city for 955,000 gallons.
2. Budgeted 2023 fund transfers – David moved to process the budgeted fund transfers, Josh seconded and all voted in favor.
3. 2023 1<sup>st</sup> half property tax payment received \$121,161.31.
4. State Demographer annual population/household estimates as of April 1, 2022. Population estimate 433, household estimate 158.
5. Citizen complaint – Discussion.
6. League of MN Cities increasing dues by 4.4% for 9/1/2023 to 8/31/2023.

Josh made a motion to approve the clerk's report, Don seconded and all voted in favor.

### **Legal Issues**

Ordinance Review-Chapters 1, 2 and 3. Discussion on updating wording in Chapter 3 3.107 to "The compensation of the Mayor and the compensation of each Council Member shall be established from time to time by City Council ordinance pursuant to M.S. § 415.11, as it may be amended from time to time."

David moved to approve the revisions to Ordinance Chapters 1, 2 and 3 with a change in Chapter 3 3.107 Mayor and Council person salaries, Jerry seconded and all voted in favor.

Josh Larson gave council members Chapter 4 to review for July 18th council meeting.

### **Old Business**

Community Center update – SW Glass still has to replace glass in doors with 1" glass.

### **New Business**

Resolution 2023-7 Recognizing National Pregnancy and Infant Loss Remembrance Day – Justin moved to approve the resolution, David seconded and all voted in favor.

Resolution 2023-8 Rescinding Resolution 2023-6. David moved to rescind Resolution 2023-6, Don seconded and all voted in favor.

Add Juneteenth Holiday to Personnel Policy – Jerry moved to add Juneteenth Holiday to the Personnel Policy, Don seconded and all voted in favor.

Water Fund base rate increase – Discussion on increasing the water base rate, currently at \$37.30. Justin – water fund will be drastically low within a year if city doesn't increase base rate. If we locate where the city is losing water, we can look at lowering the base rate. Review water base rate in 3 months. Sue will put note on June utility bill water base rate increase effective July 1<sup>st</sup>. Justin moved to increase the water base rate by \$20 making it \$57.30, David seconded. Josh and Don voted in favor Jerry opposed.

Commercial Tobacco-Free and Smoke-Free Grounds Policy – Discussion. Don moved to approve the policy, David seconded and all voted in favor.

Bolton & Menk Road Planning – help city with infrastructure planning full analysis would cost \$2500. David moved to approve Bolton & Menk to do an infrastructure plan, Josh seconded and all voted in favor.


2024 Proposed Budget – Sue stated Proposed Levy needs to be submitted to County Auditor before September 30<sup>th</sup>. Proposed levy increase from \$181,000.00 to \$195,500.00 for 2024.


Upcoming Elections – Josh stated when he ran for city council residents discussed changing back to in person voting. Sue stated the council will need to make a decision if they are going to stay with mail balloting or go back to in person voting before the last council meeting in December. City is required to approve a resolution and notify County Auditor where their polling location will be before the end of each year.

Committee Reports – Waiting on Duinincks to schedule paving on Rice and 3<sup>rd</sup> St.

**Adjourn**

Jerry made a motion to adjourn the meeting, Don seconded and all voted in favor.

  
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Mayor Justin Guggisberg

  
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Clerk/Treasurer Sue Paradis