

Minutes – Lynd City Council Minutes April 15, 2025

Mayor Justin Guggisberg called the closed meeting to order at 5:30 p.m. to review Summer Help applications.

Mayor Justin Guggisberg, Councilman Jerry Sodemann, Councilman David Reaves, Councilman Josh Bruley, and Councilwoman Shantel Williams were present.

Also present: Public Works Director Dillon Schultz, Clerk-Treasurer Sue Paradis, and Clerk-Treasurer Jenni DeRuyter.

Two applications were received for the Summer Help position:

- Brayden Gratz
- Jackson Kerkaert

The council held a discussion on the candidates and pay. Mayor Guggisberg made a motion to offer the Summer Help position to Brayden Gratz. Councilman Bruley seconded the motion. Motion carried unanimously.

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6 P.M. Mayor Justin Guggisberg, Councilman Jerry Sodemann, Councilman David Reaves, Councilman Josh Bruley, and Councilwoman Shantel Williams were present.

Pledge of Allegiance was said.

Minutes

March 18th, 2025, Council Minutes – Shantel made a motion to approve the minutes, David seconded, and all voted in favor.

Approval of the Agenda

The agenda was reviewed, and the following additions and deletions were proposed: Additions included the Public Forum with Jordan Abrecht from Bolton & Menk, Public Works topics including the Annual Lift Station Inspection, new pump, and DSG Hydrant Diffuser, Legal Issues regarding zoning and fencing, and New Business covering Dan Fischer's building permit, moving an existing structure, utility surcharge, and Resolution 2025-02. The deletion proposed was the City Clerk's item on Jenni's hours. Josh made a motion to approve the agenda with the proposed additions and deletions, Jerry seconded the motion, and all voted in favor.

Public Forum

Jordan Albrecht with Bolton & Menk led a discussion on the next steps for adding an additional pond and funding the project. He emphasized that applying for funding through the Public Facilities Authority (PFA)/Facility Plan would be the first step in the process.

Council Member Input

Mayor Justin Guggisberg:

Councilman Jerry Sodemann:

Councilman David Reaves:

Councilman Josh Bruley:

Councilwoman Shantel Williams

Fire Report

Fire Chief Dillon Schultz reported on recent incidents, including one car accident, one mutual aid call for a grass fire, and one first responder call. Fire truck A-12 parts will be two weeks out. He also announced that the Fish Fry will take place this Friday, April 18th, 2025, at 5:00 PM.

Law Enforcement Report

No representative from Lyon County Law Enforcement present.

Public Works Report

Dillon reported:

- 1) Annual Lift Station inspection completed.
- 2) 2. The new lift station pump for Affinity Hills is expected to arrive in 8-12 weeks.
- 3) 3. Hydrant Diffuser – used when flushing hydrants to eliminate washing out of yards. Council requested Dillon contact Russell public works to check if they would go in on this. Will discuss at a later date.

Accounts Payable

Sue presented the April 2025 Accounts Payable. Shantel made a motion to approve the bills, David seconded, and all voted in favor.

Financial Report

Sue presented the financial reports for March 2025. Jerry made a motion to approve the financial report, Josh seconded, and all voted in favor.

City Clerk's Report

Sue reported:

1. Water Loss Ratio for March 2025 was -24%. The city billed residents for 584,011 gallons. LPRW billed the city for 472,000 gallons.
2. LGA 9.402% City received in amount of \$9,540.30
3. Notary – Jenni will need to become a Notary. The application fee is \$120 + filing fee.

David made a motion to approve the clerk's report, Shantel seconded, and all voted in favor.

Legal Issues

The zoning of Trailer Park was discussed. Currently, the property is zoned as "R1," but Tom Blomme is requesting it be re-zoned to "R3" (manufactured homes). The council will need to determine the cost of this process, including zoning map changes and publishing fees. There was also discussion regarding the need for a City Ordinance on fences. Attorney John Engels provided an example of a city ordinance for the council to review. Further discussion on this matter will take place at a later meeting.

Old Business

Safe Routes to School Boost Grant There was a discussion about borrowing bikes for the Bike Rodeo event, and Shante confirmed that emails will be sent to parents with the details regarding the event's date and time. In addition, the Bremer CD has been renewed for 3 months at an interest rate of 4.059%, and it will mature on June 30, 2025.

New Business

A work agreement for Sue Paradis was approved for occasional consulting and work related to the position of City Clerk/Treasurer, as requested by City Clerk Jenni DeRuyter or Mayor Justin Guggisberg, effective after June 1st. Jerry made a motion to approve the work agreement with Sue, Shantel seconded, and all voted in favor.

Daniel Williams submitted a building permit to add a raised, covered three-season porch on the west side of his home at 2053 235th St. Justin made a motion to approve the building permit, David seconded, and all voted in favor.

Dan Fischer submitted a building permit to replace the deck at his home, with the addition of a concrete pad, located at 143 Leaf Point. Justin made a motion to approve this building permit, Shantel seconded, and all voted in favor.

Utility bill for 104 St. Albans Street, this property will be included in a future Lyon County forfeited land sale. Sue will inactivate the account to prevent any future billing, and Dillon will remove the garbage can. The water service was shut off in January 2025.

Sue informed the council about a change in city purchasing forfeited land property in Lynd-Justin made a motion to approve rescinding Resolution 2025-1, Shantel seconded, and all voted in favor.

A discussion was held regarding the movement of structures within city limits. According to our current city ordinance, any structure placed on skids does not require a permit, as it is considered temporary. However, any structure that is intended to be permanent will require the appropriate permitting prior to placement or construction.

A discussion was held regarding the possibility of raising the City's utility surcharge, which has decreased over the past few years. At this time, no changes will be made, but the topic may be revisited in the future as needed.

Resolution 2025-2 to Authorize Application for Grant Navigation funds with the League of Mn Cities. Shantel made a motion to approve Resolution 2025-2, Jerry seconded, and all voted in favor.

Committee Reports: Roads – Shantel & Josh – Josh gave update on Bituminous Paving
EDA- Justin & David-

Adjourn

Jerry made a motion to adjourn the meeting, Shantel seconded and voted all in favor.

Mayor Justin Guggisberg

City Clerk/Treasurer Jenni DeRuyter