

Minutes – Lynd City Council Meeting December 17, 2024

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Justin Guggisberg, Don Williams, Josh Bruley, present. David Reaves and Jerry Sodemann absent.

Pledge of Allegiance was said.

Minutes

November 12, 2024, Special Council Minutes – Josh made a motion to approve the minutes, Don seconded, and all voted in favor.

November 19, 2024, Council Minutes – Justin made a motion to approve the minutes, Don seconded, and all voted in favor.

Approval of the Agenda

Additions to agenda – Additions. Public Forum; Bolton & Menk, Council Input - Mayor Guggisberg-school board Josh Bruley-right of way snow removal, Public Works – Affinity Hills and Weather siren, New Business – Resolution 2024-6. Don made a motion to approve the agenda with the additions, Josh seconded, and all voted in favor.

Open Forum

Bolton & Menk Jordan Albrecht – Submitted proposal for mapping and GIS services. Esri used for lead service line inventory will expire March 2025. Council discussion.

Council Member Input

Mayor Justin Guggisberg: Need to put bid together for Lynd St. Went to Lynd School Board meeting to see if they want to team up to do their parking lot at the same time.

Councilman David Reaves:

Councilman Jerry Sodemann:

Councilman Don Williams:

Councilman Josh Bruley: Snow removal in right of way. Put a note on the water bill.

Fire Report

Fire Chief, Dillon Schultz – Zero calls. Did treat bags for Lynd School Christmas program. Couple people need to test out for Fire I and II. Toolbox on tanker repaired. Looking at way to mount the hose drying rack in fire hall. Don made a motion to approve the fire report, Josh seconded, and all voted in favor.

Law Enforcement Report

Deputy Steven Louwagie – Presented November 2024 incident analysis report. Josh made a motion to approve the sheriff's report, Don seconded, and all voted in favor.

Public Works Report

Dillon reported:

1. Silver Smith GIS – Dillon showed video on Silver Smith.

Start up costs	\$571.00/year.
	\$450.00 Samsung Android Tablet
	\$600/year unlimited data plan on tablet
	<u>\$2,700.00 GIS marking device onetime fee.</u>
	\$4,321.00
Annual charge after start up	\$571.00/year.
	<u>\$600.00/year</u>
	\$1,171.00/year

2. Affinity Hills Lift Station – wiring repairs done by Electric Pump will be close to \$6,000.00.
3. Weather Siren – Pete's Small Engine has completed the repair, haven't received the invoice yet. May not be up till spring 2025.

Josh made a motion to approve the Public Works Report, Don seconded, and all voted in favor.

Accounts Payable

Sue presented the December 2024 Accounts Payable. Justin made a motion to approve the bills, Don seconded, and all voted in favor.

Financial Report

Sue presented the financial reports for November 2024. Josh made a motion to approve the monthly financial reports, Don seconded, and all voted in favor.

City Clerk's Report

Sue reported:

1. Water Loss Ratio for November 2024 was -3%. City billed residents for 519,534 gallons. LPRW billed the city for 534,000 gallons.
2. Received 2nd half 2024 tax settlement payment of \$87,647.94.

General Fund	\$69,567.09
Fire Department Fund	\$1,473.50
Permanent Improvement Fund	\$15,864.43
Water Fund	\$742.92
3. Resident in 4-plex moving out end of December. New person moving in over Christmas.
4. Update on Banyon Utility Billing Software – training is ongoing. Will be printing December bills from Banyon. Sue will send a letter with bills pertaining to changes to make credit card payments.
5. Update on Lynd's new website lynd.municipalimpact.com – link to make credit card payments will be put on website. Adding things to website when have time.

Sue submitted her retirement resignation effective May 29, 2025. Justin made a motion to approve Sue's resignation, Don seconded, and all voted in favor. Council will discuss at January 21, 2025, meeting what they want in the posting of the position and when to advertise.

Justin made a motion to approve the clerk's report, Don seconded, and all voted in favor.

Legal Issues

Attorney John Engels – Discussion on changes to lease agreements for 4-plex residents. Sue will email the current agreement to John.

Old Business

Safe Routes to School Boost Grant – No update.

New Business

LMC Premium rates and coverage changes for 2025. Property/Casualty rates will decrease by an average of 6.5% and Workers Compensation rates will decrease by an average of 20%.

2025 General Fund/Permanent Improvement fund Final Budget – Council discussion. Justin made a motion to approve the 2025 Final Budget, Don seconded, and all voted in favor.

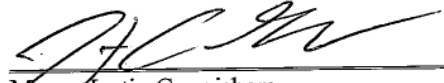
Resolution 2024-5 Final Tax Levy Payable 2025 – Justin made a motion to approve the resolution and set the 2025 Final Tax Levy for General Fund-\$181,500.00, Permanent Improvement Fund-\$20,000.00 with a total levy of \$201,500.00, Josh seconded, and all voted in favor.

Resolution 2024-6 City of Lynd Adopting the Lyon County Hazard Mitigation Plan – Justin made a motion to approve the resolution, Don seconded, and all voted in favor.

Committee Reports: Roads – Don and Josh
EDA – Justin and David

Adjourn

Don made a motion to adjourn the meeting, Justin seconded, and all voted in favor.



Mayor Justin Guggisberg



Clerk/Treasurer Sue Paradis