

## **Lynd City Council Minutes**

### **December 16, 2025**

Present: Mayor Justin Guggisberg; Councilmembers Jerry Sodemann, David Reaves, Josh Bruley, and Shantel Williams. Also Present: Public Works Director Dillon Schultz; Clerk Jenni DeRuyter and City Attorney John Engels

Mayor Justin Guggisberg called the regular meeting to order. Pledge of Allegiance was said.

#### **Minutes**

The Council reviewed the minutes from the November 18, 2025, meeting. A correction was noted under the Approval of Agenda section, where the word "I tem" should be corrected to "Item." Jerry made a motion to approve the minutes as corrected, and Josh seconded the motion. All members voted in favor, and the motion carried.

#### **Approval of the Agenda:**

The agenda was reviewed, and several additions and changes were made. Bolton & Menk moved from Old Business to the Public Forum. Under New Business, Item E was added regarding a one-way street on St. Albans Street. An item concerning Post Office parking was added under Councilman Josh Bruley. Additionally, a promotional video was added under Old Business. Justin made a motion to approve the amended agenda, and David seconded the motion. All members voted in favor, and the motion carried.

#### **Public Forum**

Gunner with Bolton & Menk presented facility plan updates, including a review of historical sewer data and the condition of the City's current lift station and pond system. He outlined three viable options for updating the City's sewer infrastructure. Gunner noted that the final facility plan, including capital cost estimates and projected rate impacts, will be presented at the January City Council meeting.

#### **Council Member Input**

**Mayor Justin Guggisberg** reported that Matt Hokstra has a heated dog house that the City could potentially use as a temporary location for dogs found at large within the City. The Sheriff's Department would transport the dogs to this location. Sheriff Eric Wallen stated that the department would need clear policies and instructions regarding the use of the site, including its specific location on the property, access details such as locking procedures, and related logistics. He noted that once a dog is dropped off at the location, the Sheriff's Department would no longer be responsible for the animal. The Council also discussed who would be responsible for caring for the dog while housed at this location. Additional information will be gathered, and a formal policy will be presented at a future meeting.

**Councilman Jerry Sodemann:** No items presented.

**Councilman David Reaves:** No items presented.

**Councilman Josh Bruley** presented concerns regarding parking in the Post Office parking lot during the recent school concert. He noted that when the lot becomes full, residents may be unable to park while picking up their mail. Because the Post Office leases the property from the City, any parking-related issues would need to be addressed in coordination with the Post Office.

**Councilwoman Shantel Williams:** No items presented.

#### **Fire Report**

Dillon reported that the Fire Department responded to one first responder call since the last meeting. The radios purchased through fundraising efforts and the DNR 50/50 grant have been installed and are now in service. The City has also received reimbursement funds from the DNR. Additionally, the Fire Department received funding through donations from area businesses, which allowed the purchase of a trailer to house all grain bin rescue equipment. This will enable the department to quickly hitch and deploy the equipment in the event of an emergency. The trailer is currently at Action Sports in Marshall for the installation of decals, which are being provided at no cost.

David made a motion to approve the Fire Department Report. Jerry seconded the motion. All members voted in favor, and the motion carried.

#### **Law Enforcement Report**

Lyon County Sheriff Eric Wallen reported that the department responded to a total of twelve calls during the month of November. Justin made a motion to approve the Sheriff's Report. Shantel seconded the motion. All members voted in favor, and the motion carried.

#### **Public Works Report**

Dillon reported that drainage improvements in Affinity Hills have been completed, including the addition of a storm drain. Snow blower repairs have been completed, and the equipment is operating well. Repairs to the salter have also been completed and it is functioning properly. Dillon further reported receiving an email from a representative on behalf of BNSF regarding the railroad crossing at 235th Street, requesting City assistance with covering a portion of the cost for crossing improvements. He noted that this crossing was previously identified for the installation of arms and lights in 2026 and will follow up with BNSF on this matter. Additionally, the Minnesota Department of Health requires cities to send notification letters regarding Lead and Copper for all unknown service line connections; these letters will be sent out this week. Jerry made a motion to approve the Public Works Report, Shantel seconded the motion, and all members voted in favor. The motion carried.

#### **Accounts Payable**

Jenni presented the December 2025 Accounts Payable. David made a motion to approve the bills, Shantel seconded, and all voted in favor.

#### **Financial Report**

Jenni presented the financial reports for December 2025. Josh made a motion to approve the financial report, Shantel seconded, and all voted in favor.

#### **City Clerk's Report**

Jenni reported that the Water Loss Ratio for November 2025 was 11%. The City billed residents for 570,000 gallons, while Lincoln-Pipestone Rural Water (LPRW) billed the city for 423,000 gallons.

Shantel made a motion to approve the City Clerk's Report. Jerry seconded the motion, and all members voted in favor. The motion carried.

#### **Legal Issues**

City Attorney John Engels presented the Council with two ordinance options regarding the City Tree Dump. After discussion, the Council voted to proceed with one option. Justin made a motion to adopt Ordinance No. 2025-2, Jerry seconded the motion, and all members voted in favor. The motion carried.

#### **Old Business**

The promotional video for the City of Lynd was viewed and has been posted on the City's website.

#### **New Business**

The certificate of deposit at First Independent Bank, in the amount of \$10,712.98, is up for renewal on December 19, 2025. Renewal options were presented and discussed. Shantel made a motion to renew the CD at First Independent Bank for a 15-month term at an interest rate of 3.53% for the full amount of \$10,712.98. David seconded the motion. All members voted in favor, and the motion carried.

The AED pads located in the Community Center have expired and will need to be replaced. Justin made a motion to purchase new AED pads using funds received from Community Center rentals. Shantel seconded the motion. All members voted in favor, and the motion carried.

The Voting Operations, Technology & Election Resources (VOTER) Account Agreement was presented to the Council. Shantel made a motion to approve the VOTER Agreement, Jerry seconded the motion, and all members voted in favor. The motion carried.

Judy Klatt submitted her resignation from the Lynd Historical Site, effective January 1, 2026. The Council discussed future options regarding the position, and the matter was tabled until the next meeting.

The Council discussed parking concerns on St. Alban Street, particularly during school events. Options considered included designating the street as one-way; however, this was determined to be impractical due to school truck traffic. Additional options discussed included temporarily closing the road during events or issuing citations for violations. The Council determined that the best initial course of action would be to contact the school to address the issue.

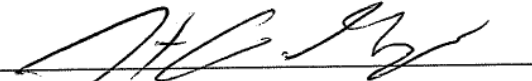
**Committee Reports:**


**Roads – Shantel & Josh:** No report at this time.

**EDA – Justin & David:** No report at this time.

**Adjournment**

Justin made a motion to adjourn the meeting, Josh seconded, and all were in favor.

  
Mayor Justin Guggisberg

  
City Clerk Jennifer DeRuyter