

**Lynd City Council Minutes**  
**October 21, 2025**

Mayor Justin Guggisberg called the regular meeting to order. Pledge of Allegiance was said.

**Minutes**

The Council Minutes from September 16<sup>th</sup>, 2025, were reviewed. David proposed a motion to approve the minutes, Shantel seconded. All members voted in favor of the motion. Motion carried.

**Approval of the Agenda:**

The agenda was reviewed. Under the Fire Department, the item "Re-Build Motor in Grass Rig 812" was removed. Under Public Works, "Tamarack Article" was added as item number three. Justin made a motion to approve the amended agenda. Josh seconded the motion. All members voted in favor, and the motion carried.

**Public Forum**

Jordan Albrecht and John Graupman from Bolton & Menk provided an update on the Engineering Report. They discussed the progress on the Lead Service Line inventory, noting that there are currently eight unknown services on the private side and one galvanized water service that needs to be replaced. Bolton & Menk submitted funding applications to the Public Facilities Authority (PFA) in May 2025, and the City is currently awaiting the results.

Jordan also emphasized the importance of maintaining a healthy balance in the Permanent Improvement Fund, which is crucial for covering emergency and annual expenses as well as funding future improvements. Additionally, an update was provided on the Wastewater Treatment Pond Facility Plan, with the expectation that more information and updated concepts will be available in December.

**Council Member Input**

**Mayor Justin Guggisberg:** No items presented.

**Councilman Jerry Sodemann:** No items presented.

**Councilman David Reaves:** No items presented.

**Councilman Josh Bruley:** No items presented.

**Councilwoman Shantel Williams:** No items presented.

**Fire Report**

Dillon reported that the department responded to two fire calls and one first responder call since the last meeting. A donation letter was mailed to all Lynd zip codes and select Marshall residents to assist with funding for needed equipment. Brush Truck 816 is now in commission, with special thanks to Mike Kielman for donating his time, talent, and expertise in bodywork. Mike completed the prep work prior to painting and coordinated the installation of the flatbed and final paint job, saving the department valuable time and money. The skid unit has been temporarily mounted to determine the best permanent positioning. Truck 828 experienced a leaky pump valve that caused water to drip into the motor, resulting in mechanical issues. A firefighter volunteered their time to drain the oil and complete a temporary fix, and Emergency Apparatus has since made a permanent repair to the valve.

Shantel made a motion to approve the Fire Department Report. David seconded the motion. All members voted in favor, and the motion carried.

**Law Enforcement Report**

Lyon County Sheriff Eric Wallen reported that the department responded to a total of seven calls during the

month of August. Justin made a motion to approve the Sheriff's Report. Josh seconded the motion. All members voted in favor, and the motion carried.

#### **Public Works Report**

Dillon provided an update on mosquito spraying options for the City. The purchase cost for a spraying machine would be \$13,950, with the spray solution costing \$122.50 per jug. The equipment has a spraying reach of approximately 300 feet from the nozzle. The City of Minneota currently owns a machine that is rented out to the City of Ghent for \$350-\$400 per use. However, if the City were to pursue this rental option, scheduling conflicts could arise if multiple cities needed the equipment on the same day.

Dillon also reported that the pre-discharge wastewater samples did not meet the standards typically expected. He will take another sample to determine whether conditions have improved enough to allow discharge before freezing becomes an issue. Additionally, Dillon shared an article about the City of Tamarack and the sewer challenges they experienced, noting that their approach demonstrates what small towns can achieve when addressing similar issues.

Shantel made a motion to approve the Public Works Report, which Jerry seconded. All members voted in favor, and the motion carried.

#### **Accounts Payable**

Jenni presented the October 2025 Accounts Payable. David made a motion to approve the bills, Shantel seconded, and all voted in favor.

#### **Financial Report**

Jenni presented the financial reports for October 2025. Jerry made a motion to approve the financial report, David seconded, and all voted in favor.

#### **City Clerk's Report**

Jenni reported that the Water Loss Ratio for September 2025 was -4%. The City billed residents for 494,559 gallons, while Lincoln-Pipestone Rural Water (LPRW) billed the City for 515,000 gallons.

Jenni inquired how the City would like to handle payroll allocation for Dillon regarding the Snow and Ice Fund. Justin made a motion that, from November 1 through April 1, 10% of Dillon's wages be allocated to the Snow and Ice Fund, with the Sewer Fund allocation reduced to 20% during that period. Shantel seconded the motion, and all members voted in favor.

Shantel made a motion to approve the City Clerk's Report. Justin seconded the motion, and all members voted in favor. The motion carried.

#### **Legal Issues**

None presented at this time.

#### **Old Business**

Discussion was held regarding the 2026 Budget. Council reviewed individual line items and the status of the Permanent Improvement Fund. The budget will need to be finalized at the November meeting. Council members were encouraged to review the budget prior to that meeting and consider potential adjustments to specific amounts.

The Council also discussed whether the City should replace the old Minnesota State Flag in the Community Center with the newly adopted design. It was noted that, at this time, there is no Minnesota State Statute requiring municipalities to display either the old or new state flag.

Design options for both holiday and summer banners were reviewed. The green "Season's Greetings" design was selected for use during the winter months. Jenni will follow up with AP Design to create updated design options for the summer banners.

#### **New Business**

Southwest Sanitation presented a new contract for garbage services to the City. The current contract is set to expire on December 15, 2025. The proposed agreement would extend services for an additional five-year term. The new contract includes the placement of a portable toilet by the bike path from May 1 through October 31 at no cost to the City, as well as continued free service for the Community Center, City Hall, and Fire Department. Justin made a motion to accept and sign the five-year contract with Southwest Sanitation. Shantel seconded the motion. All members voted in favor, and the motion carried.

The Lynd Public School submitted two donation requests. The first was for the annual Halloween Party. It was motioned to donate \$100.00 from the Soda Machine Fund to the school for this event. David made a motion, and Jerry seconded. All members voted in favor, and the motion carried.

The second request was for funds to assist with the cost of wood chips for the playground. It was noted that earlier this year, the Fire Department volunteered their time to pull weeds at the playground, and the City provided weed spray for that effort. After discussion, the Council decided not to make a monetary donation at this time.


#### **Committee Reports:**

**Roads – Shantel & Josh:** The resurfacing projects on Woods View Drive and Lynd Street have been completed.

**EDA – Justin & David:** No report at this time.

#### **Adjournment**

David made a motion to adjourn the meeting, Shantel seconded, and all were in favor.

  
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Mayor Justin Guggisberg

  
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City Clerk Jennifer DeRuyter